



FAIRVIEW DEVELOPMENTAL CENTER JOB OPPORTUNITY BULLETIN

DIRECTOR OF DIETETICS (JC-46078)

SALARY RANGE	\$5743.00 - \$7243.00
TENURE/TIME BASE	Permanent, Full Time
PROGRAM/DEPARTMENT	Dietetics
FINAL FILING DATE	December 23, 2106

DESCRIPTION OF DUTIES: Responsible for planning, organizing, directing and administering all activities of the Department of Dietetics in support of the programs to maintain and promote the client's well-being. Essential Duties: Develops and establishes operational policies and procedures; Develops and implements goals; Supervises, counsels and evaluates immediate subordinate job performance; Provides and maintains communication inter and intra departmentally; Responsible for managing allocated budgets; Prepares yearly equipment budget; Directs and reviews Quality Assurance Programs; Evaluates and updates products and equipment; Attends and participates in training as required; Works extended and/or varying shifts.

WHO MAY APPLY: Candidates with list or transfer eligibility for the classification. ***Applications will be reviewed and only the most qualified candidates will be scheduled for interviews.*** **Note:** Appointment subject to State Restriction of Appointment (SROA), Surplus and Re-employment List Procedures, pre-employment physical and fingerprint clearance. Applications can be obtained from the Testing Office of Fairview Developmental Center or from the California Department of Human Resources website www.calhr.ca.gov. ***Faxed applications or resumes will not be accepted.***

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:

FAIRVIEW DEVELOPMENTAL CENTER
TESTING OFFICE, ROOM 211
2501 HARBOR BLVD.
COSTA MESA CA 92627
(714) 957-5137

IMPORTANT: PLEASE INCLUDE THE PROGRAM/DEPARTMENT NEXT TO THE JOB TITLE ON THE APPLICATION OR IT WILL NOT BE CONSIDERED FOR THE VACANCY.

FAIRVIEW IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

CLASSIFICATION TITLE: DIRECTOR OF DIETETICS
RELEASE DATE: 12/09/2016